



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO
DI SCIENZE AZIENDALI

*This is a translation of the official call for application, only available in Italian.
This is not an official call for application, and it must not be considered as such.*

**CALL FOR THE AWARDING OF THREE "IM JOB SHADOWING 2025"
SCHOLARSHIPS FOR STUDENTS ENROLLED IN THE SECOND YEAR OF
THE MASTER'S DEGREE PROGRAM INTERNATIONAL MANAGEMENT
A.Y. 2024-25**

DEADLINE FOR APPLICATIONS August 4, 2025 at 1:00 p.m.

Article 1 - Purpose

The Department of Management of Bologna announces a public selection for the awarding of three **"IM Job Shadowing 2025" Scholarships** for students enrolled in the second year of the Master's Degree Course in International Management in the academic year 2024/2025.

The scholarships are meant to support a Job Shadowing experience at the headquarters, in Italy or abroad, of the companies that will participate in the project and that will be detailed through a special notice on the website of the International Management course.

Winners will be divided into groups that will visit a company spending one or more days in the headquarters. The winners will have to carry out the activities to prepare for the experience indicated by the Program Director, in agreement with the host company.

Article 2 - Number and amount of scholarships

The scholarships will vary in amount based on the destination as follows:

- if all funded experiences are carried out abroad or if all funded experiences are carried out in Italy then all scholarships will be of equal amount.
- if the funded experiences will be partly based in Italy and partly based abroad, the experiences carried out abroad will be funded with 30% more than the experiences based in Italy.

In any case, the total expense for the Department will be 3,000 euros, including all charges to be borne by the winner of the scholarship (IRPEF) and by the granting institution (IRAP).



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This award is incompatible with grants of a similar nature, in terms of purpose and selection criteria, received with reference to the same time frame.

Please note that the grants are also subject to IRPEF for tax return purposes only.

Article 3 - Requirements for admission to the competition

The scholarships are reserved for students enrolled for A.Y. 2024/2025 in the second year of the Master's Degree Program in International Management, including students newly graduated in the July 2025 session and undergraduate students.

Applicants, in addition, under penalty of exclusion from the selection, must have registered by the deadline of the announcement all the compulsory exams of the I and II year.

Article 4 - Submission of Applications

Applications to participate in the selection may be submitted starting at 1:00 p.m. on July 14, 2025, and no later than August 4, 2025 1:00 p.m.

Applications may be submitted exclusively by accessing the "Students Online" application.

To use the application you need to:

- Log on to <https://studenti.unibo.it/> using your University credentials;
- Click on the "Announcements" button;
- Select the call for applications "BANDO PREMI IM JOB SHADOWING 2025"

Please note that only students who meet the requirements of the call in Article 3 will be enabled to proceed with filling out the online application.

To be assisted or guided in filling out the application online, students can contact the Students Online Help Desk by phone at: +39 0512099882 from Monday to Friday, from 9 a.m. to 1 p.m. and from 2 p.m. to 5 p.m. or they can send an e-mail to help.studentionline@unibo.it.

N.B.: communications regarding the contest will be sent exclusively to the institutional nome.cognome@studio.unibo.it.



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NOTES:

- The application is valid only if students completes the procedure described above;
- You are advised to check the contact information given on Studenti Online;
- It is not possible to send the application in paper format or via e-mail to the offices.

The administration reserves the right to carry out checks on the veracity of what is declared. Without prejudice to the criminal sanctions provided for in Article 76 of Presidential Decree 445/2000 if the check reveals the untruthfulness of the contents of the declaration, the declarant shall forfeit the right to enjoy the award in question.

Article 5 - Evaluation of candidates and awarding of the prize.

Applicants must submit, under penalty of exclusion, the following signed documentation:

- curriculum vitae;
- motivational letter;
- self-certification of registered exams

Article 6 - Evaluation of candidates and awarding of the prize.

The comparative evaluation of the candidates will be carried out by a Selection Committee appointed by the Department of Management.

The merit ranking of successful candidates will be formed on the basis of the following criteria:

- weighted average of grades rounded to two decimal places (40 pts),
- motivational letter and CV (Max 60 pt).

In case of a tie in total score, the following preference criteria listed in order of priority will be applied:

- number of CFUs acquired, excluding those for the thesis,
- younger age.

The ranking list will be published at following link:
<https://bandi.unibo.it/>

The ranking will show the matriculation number, amount, destinations and periods of mobility. It will also report the list of eligible but not winner scholarship candidates.



The eligibility threshold is set at 60 points.

Article 7 - Award and acceptance of the award.

The winners will be notified of the scholarship award via the e-mail indicated in the application. Within the **deadline of 15 days** from the date of receipt of the award notice, awardees must produce the following documentation (templates and instructions on tax and biographical data declarations attached):

- Biographical data declaration
- Tax declaration

The documentation, duly completed and signed, must be sent to didatticascaravilli.im@unibo.it **within 15 days** (as pdf attachments), together with a copy of an identity document.

Article 8 - Waiver

A successful or eligible candidate who wishes for any reason to renounce the Fellowship must promptly notify by e-mail - sent from their institutional account (nome.cognome@studio.unibo.it) to didatticascaravilli.im@unibo.it .

In case of renunciation by one or more winners, the ranking list of eligible candidates will be scrolled.

Article 9 - Personal data processing.

With reference to the provisions of Legislative Decree 30/06/2003, no. 196, as amended by Legislative Decree 10/08/2018 no. 101, concerning the protection of persons and other subjects with regard to the processing of personal data and in particular the provisions of art. 13, the Alma Mater Studiorum - University of Bologna - via Zamboni 33, 40126 Bologna, as the owner of the data inherent to this competition, informs that the processing of the data contained in the competition applications is aimed solely at the management of the competition activity and that the same will take place with the use of computer procedures and paper filing of the related acts.

It is also specified, moreover, the mandatory nature of the provision of data and the consequence of non-admission to the competition in case of refusal to provide the same. Candidates enjoy the rights set forth in Article 7 of the aforementioned law, among which is the right to access the data that concerns them, as well as certain complementary rights including the right to have erroneous, incomplete or collected data that does not comply with the law corrected, updated, completed or deleted, as well as to oppose for legitimate reasons their processing.



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Article 10 - Final rules

This notice will be published on the Portal <https://bandi.unibo.it/agevolazioni/premi-laurea> and at the link <https://corsi.unibo.it/2cycle/InternationalManagement/opportunities>